

The Tunbridge Wells Winter Indoor Tournament (KEN-24-0361)
Monday 16th to Friday 20th December 2024
TOURNAMENT FACT SHEET AND ENTRY CONDITIONS

<p>Acceptance & Selection Policy</p>	<p>Where an event is oversubscribed the following selection policy will operate:</p> <p>In all singles events, with the exception of players awarded wild cards, players with the highest singles World Tennis Number† (WTN) will be selected first. Players of the same WTN will be accepted according to their LTA RANKING as at the application deadline. Players who have the same WTN and ranking shall be split by lot.</p> <p>In doubles events, acceptance will give priority to players in the following order:</p> <ol style="list-style-type: none"> 1. 2 players in same age group singles main draw 2. 1 player in same age group singles main draw and 1 player in another age group singles main draw 3. 1 player in same age group singles main draw & 1 reserve or non-entered singles player 4. 2 reserve or non-entered singles players <p>and then according to</p> <ol style="list-style-type: none"> 1. combined doubles WTN of players 2. if tied the team with the player who has the best doubles WTN will take precedence 3. if still tied players will be drawn by lot <p>For doubles events - in all cases, players who have entered as a doubles team will take priority over individual players who have entered with a status of "Partner Wanted" and who are paired up by the referee. An application shall only be considered complete on receipt of a valid application from BOTH players in a doubles team.</p>
<p>Address of Tournament</p>	<p>Tunbridge Wells Sports Centre, St John's Road, Tunbridge Wells, Kent, TN4 9TX</p>
<p>Application Deadline</p>	<p>All events: Wednesday 4th December 2024 at 2:00pm.</p> <p>We may extend the application deadline for any event (or part of an event), if we feel this to be in the best interests of the tournament.</p>
<p>Application Methods</p>	<p>You may make an application to this tournament via our website www.tennisuk.net. Players must register with the site before making an application. We shall also accept applications by post or as a scanned email attachment using an approved entry form (available from our website or on request). Applications will neither be accepted by e-mail, telephone, nor via the LTA website.</p>
<p>Balls</p>	<p>Dunlop Fort (or another ITF approved brand) will be provided for all matches</p> <p>New balls shall be provided for each match and prior to the start of any third set where matches use this format (see "Match Format"). The winner of each match shall return the balls to the control desk immediately after the conclusion of each match.</p>
<p>British Tennis Membership</p>	<p>All applicants must be British Tennis members at the time of application.</p>
<p>Cancellation (Withdrawal) Deadline</p>	<p>All events: Thursday 5th December 2024 at 10:00am.</p> <p>No entry fee will be charged to players who cancel by the above deadlines. It is each player's responsibility to ensure that we have received and acknowledged your request to cancel prior to the above dates/times.</p>
<p>Cancellation of Event(s) and/or the Tournament</p>	<p>We may cancel any event, if in our opinion it would not be economical, practical or in the best interests of players to run such an event.</p> <p>We may also cancel the tournament, any event or part of an event as a result of unforeseen circumstances.</p> <p>An entry fee refund will be made for any event(s) which are cancelled, curtailed or abandoned provided you have not started a match in the event <u>and</u> you have not withdrawn (after the cancellation deadline) prior to the decision to cancel, curtail or abandon the event.</p>

Catering	Café and vending machines on site.
Centre Activities	All players and guests must respect the rights and enjoyment of other people using the centre (whether for tennis activities or otherwise). Adjacent courts may be used for coaching and other non-tennis activities by centre users and their guests.
Clothing	All players must wear recognised tennis clothing (coloured clothing is allowed) and shoes which do not damage or mark the courts. Trainers are not permitted.
Committee/Tournament Personnel	<ul style="list-style-type: none"> • Tournament Director: David Fuchs (Tennis Services UK Limited) • Representative of Tunbridge Wells Sports Centre: Emma Williams • Representative of Tunbridge Wells Sports Centre: Derek Smith <ul style="list-style-type: none"> • Tournament Referee: David Fuchs <p>The referee is an LTA Accredited Official and a member of the Association of British Tennis Officials and LTA Officials' Licensing Scheme.</p>
Complaints	<p>In the event of a complaint in respect of an LTA Official Competition (including in relation to an Organising Committee, Referee, Chair Umpire, line/net umpire, Court Supervisor or coach), a written complaint may be lodged with the LTA via their contact form: www.LTA.org.uk/Contact-Us.</p> <p>The LTA's Officiating Development Manager will determine what further action, if any, should be taken, including referring the matter to another party such as ABTO, a club, County Association or Organising Committee and/ or the LTA Disciplinary Officer (to be dealt with in accordance with the LTA's Disciplinary and Dispute Resolution Procedures). For the avoidance of doubt, the results of all matches connected to the complaint will stand in any event.</p>
Conditional Applications	We will not accept an application which is conditional upon a player being accepted for two or more events applied for, nor on another player also being accepted to play in the tournament.
Contacting Us	<p>All applications, enquiries and other correspondence relating to this tournament should be addressed to:</p> <p>Tennis Services UK Limited, Unit 10213. P.O. Box 7169, Poole, Dorset BH15 9EL Telephone: 0333 247 9819. E-mail: info@tennisuk.net</p> <p>Withdrawals made after the published cancellation deadline may only be made by telephone.</p> <p>During the tournament (including the day before the start of the tournament), the referee is only available by telephone between the hours of 8:00am and 9:30pm. No calls or voicemail facilities are available outside these hours.</p>
Courts	The tournament will take place on 4 indoor plexicushion courts
Data Protection	<p>By making an application to this tournament, you agree to the publication of your name, British Tennis membership number, WTN, ranking, county, acceptance status, match details and results on our website, the LTA website and to our privacy policy (available from www.tennisuk.net).</p> <p>You also agree to the LTA and/or LTA sanction tournament organisers, from your geographical area, using the information provided as part of your application (with the exception of credit/debit card details) to communicate information about this and future tournaments, in your geographical area, via post/email or SMS. You also accept that such information may be used to update the British Tennis Membership record of the person identified.</p>
Dates and Times of Play	<p>The tournament takes place from Monday 16th December to Friday 20th December 2024. Individual events will take place on specified days during the period of the tournament (see "Events" for details).</p> <p>Play may start from 9.00am daily and continue into the evening. Matches in the Men's 35+ event will start from 5:30pm onwards except where both players have indicated that they are available to play earlier than this.</p>
Doping Test	Under LTA regulations, any player may be required to submit to a random doping control test without prior notice. This will be undertaken by an independent sampling officer appointed by UK Sport. Failure to submit to this test will be treated as a positive result.
Emergency Medical Treatment	In a case of accident, illness or emergency at the tournament, involving a player under the age of 18 years old, emergency medical treatment may be carried out as recommended by an approved medical authority.

Entry Fees and Payment Methods	<ul style="list-style-type: none"> • All singles events: £30.00 • Men's open doubles event: £16.00 per player <p>Entry fees may be paid by Visa or MasterCard. Cheques, postal orders and cash cannot be accepted, except by special arrangement where an additional fee may be payable.</p> <p>Cheques relating to cancelled/unsuccessful applications will be shredded 10 days after the conclusion of the tournament, unless a stamped addressed envelope is provided to the Tennis Services UK Limited within this time period.</p> <p>Entry fees will be billed to all successful applicants on or shortly after the cancellation deadline. Entry fees paid by credit or debit card are collected by Tennis Services UK Limited acting as an agent authorised by the centre for the collection of entry fee payments.</p> <p>We reserve the right to make an administrative charge where a payment is dishonoured, declined or remains outstanding more than 14 days after the first day of the tournament. Recovery costs will also be added to any unpaid amounts due.</p>
Events and Event Dates	<p>The following events will be staged:</p> <ul style="list-style-type: none"> • Open Men's Singles (open to players born in 2013 or earlier) • Men's 40 & Over Singles (open to players born on or before 31st December 1994) • Open Women's Singles (open to players born in 2013 or earlier) • Open Men's Doubles (open to players born in 2013 or earlier) • Open Women's Doubles (open to players born in 2013 or earlier) <p>Unless stated otherwise, events may take place on any or all of the tournament dates. Not all events will necessarily take place on all published dates although this will depend on entry numbers, draw format, court availability and the progress of players taking part in multiple events.</p> <p>No consolation events are intended.</p>
Event Format	<p>Events may use standard knockout draws, progressive or staggered draw formats, according to entry numbers. Where an alternative event format is adopted which requires players to compete in two or more matches (e.g. round-robin, playback, compass), such additional matches are an integral and compulsory part of the event and are not optional.</p> <p>We may change the format of any event; amalgamate events or run qualifying events if we feel that it is reasonable and appropriate to do so. The referee may also change any draw in the event of withdrawals.</p>
Event Eligibility/Restrictions	<p>Players may apply for a maximum of ONE singles event and ONE doubles event.</p>
Late Arrivals	<p>Please allow sufficient time for your journey to the centre including allowances for delays. If you are running late please contact the referee. If you are not present and ready to play within 15 minutes of your court being ready and your match being called, then you may be scratched from the match. The entry fee is not refundable in these circumstances and LTA withdrawal penalty points may be applied.</p> <p>Where a player withdraws or is not present and ready to play, the referee may, at his/her entire discretion fill a vacant space in the draw with a lucky loser or a reserve player or award a walkover.</p>
Liability	<p>All players enter this tournament, use the centre and compete at their own risk. Neither the tournament, its officials nor the centre, its staff, management or committee will be responsible for death, personal injury, or loss of or damage to property whether occurring on the premises or otherwise, other than liability for negligence incurred under English law. If we make a mistake which prevents you from playing or continuing in the tournament, the maximum amount we shall be liable for is the value of your entry fee.</p>
Match Format	<ul style="list-style-type: none"> • In Men's and Ladies open singles events, matches shall be two standard sets (tiebreak at 6-6) plus a match tiebreak to 10 points (2 clear points at 9-9) – if each player wins one set. Later rounds MAY be the best of three tiebreak sets. This decision shall be at the sole discretion of the referee • In the Men's 35 & over event matches shall be two standard sets (tiebreak at 6-6) plus a match tiebreak to 10 points (2 clear points at 9-9) – if each player wins one set • In the all doubles events matches shall be two standard sets (tiebreak at 6-6) plus a match tiebreak to 10 points (2 clear points at 9-9) – if each player wins one set. In addition, no-advantage scoring will apply (sudden death at deuce)

Media Statement and Photography Policy	<p>Unless the tournament referee is informed prior to the start of the tournament, you consent to being involved in any publicity connected with LTA staged tournaments, the hosting venue and/or Tennis Services UK Limited. This includes (but is not limited to) media interviews, photographs and TV footage.</p> <p>Unofficial photography and video recording is not permitted without the prior consent of the tournament referee, a centre official, any players involved in such photography/video footage and (in the case of players under 18 years of age) their parent or legal guardian. To avoid disruption to play, permission to take photographs (or video recordings) must be made with sufficient notice as consent will not normally be sought from players once a match (including warm-up) has commenced. A photographic consent form may need to be completed. Consent to photography (or video recording) may be withdrawn at any time.</p>
Non-Umpired Matches	<p>Matches will normally be played without umpires. All players must be familiar with the LTA Guidelines for a non-umpired match, a copy of which will be on display at the tournament.</p>
Other/Overlapping Competitions	<p>The LTA “two tournaments in one-week rule” and the LTA “Overlapping Competition Regulation” does not apply to competitions taking place over the Christmas and New Year period.</p> <p>Players are permitted to play in two or more competitions with overlapping event dates, although if a player is required by two or more tournaments at the same time then penalties will apply in the case of a withdrawal (see “Withdrawals”). In addition, if a player takes part in a competition but then withdraws (or retires from a match) and then competes in another competition with overlapping event dates, they will forfeit ALL rankings points from BOTH competitions.</p> <p>Tournament officials are NOT expected to accommodate scheduling requests in order to help players who wish to take part in two or more competitions with overlapping event dates and players who wish to play in overlapping competitions do so at their own risk.</p>
Parental Consent	<p>Applications made by or on behalf of players under 18 years of age must be approved by a parent or legally registered guardian. In the case of online applications, the registration of a credit/debit card and the use of a player’s British Tennis/LTA number (or username) and online registration password shall constitute parental consent.</p>
Prizes/Trophies/Prize Money	<ul style="list-style-type: none"> • Open Men’s Singles Winner - £80.00 • Open Men’s Singles Runner-Up - £45.00 • Open Women’s Singles Winner - £50.00 • Open Women’s Singles Runner-Up - £30.00 <p>A trophy or medal will be awarded to the winner and runner up in all other events.</p>
Rankings and World Tennis Number (“WTN”)	<p>We will use the WTN and rankings information supplied to us by the Lawn Tennis Association. We will submit all results to the LTA for inclusion in the WTN and rankings calculations.</p>
Referee	<p>See “Committee/Tournament Personnel”</p>
Refunds	<p>You will not be charged an entry fee (and any entry fee paid will be refunded) for an event if:</p> <ul style="list-style-type: none"> (a) we cancel the tournament (b) we decide not to run an event (c) your application to an event was unsuccessful (d) you cancelled an application prior to the published cancellation deadline (e) you were placed on a reserve list but were not called upon to play (f) you were placed on a reserve list and invited to take part with less than 24 hours notice and decided not to accept (g) we are unable to accept your application for any other reason <p>We shall refund any entry fee paid for any event which is cancelled, curtailed or abandoned provided that:</p> <ul style="list-style-type: none"> (a) you have not started a match in the event (b) you have not withdrawn (after the cancellation deadline) prior to the decision to cancel, curtail or abandon the event <p>Refunds will not be made:</p> <ul style="list-style-type: none"> (a) if a player withdraws after the published cancellation deadline for an event (b) if a player fails to arrive at the tournament on time and misses one or more matches as a consequence (c) if a player (or a player’s doubles partner) receives an immediate default (i.e. is disqualified) from a match under the LTA code of conduct and is therefore ineligible to take part in other events at the tournament

	<p>(d) where a player's doubles partner withdraws and this results in them not being able to play in the event</p> <p>(e) in any other circumstances (except those detailed under "Liability")</p>
Refusal of Admission	The centre may refuse admission to any person without giving a reason and ask any person to leave the premises if their behaviour has caused or is considered likely to cause distress or inconvenience to others, whether in connection with the tournament or otherwise.
Refusal of Applications	We may decline to accept an application from any player. Reasons for declining an application may include (but are not limited to) failure to settle entry fees for a previous event or tournament, a poor history of withdrawals, failure to appear and disruptive behaviour (whether at this centre/tournament or otherwise).
Reserves	<p>Reserve players are committed to playing in the tournament if they are accepted unless they cancel from the reserve list prior to the published withdrawal/cancellation deadline. Reserve players may also cancel after the withdrawal deadline without penalty provided they have not been accepted at the time they cancel.</p> <p>If a reserve player is accepted <u>more than 24 hours before the start of an event then they will NOT be contacted by telephone</u>. It is the responsibility of reserves to check the tournament website www.tennisuk.net (or contact the tournament referee) to track their reserve or acceptance status up to 24 hours before the start of the event</p> <p>If you are a reserve and a place becomes available less than 24 hours <u>before the start of the event</u> then we shall contact reserves in numbered order with an <u>invitation</u> to play. This invitation may be declined without penalty. For this reason we shall telephone each number we have recorded for you ONCE. We will not normally leave messages if there is no answer and if a reserve is needed at short notice then we shall accept the first positive response.</p>
Rules Governing This Tournament	<p>The tournament is sanctioned by the Lawn Tennis Association ("the LTA") and will be conducted in accordance with the Rules of Tennis; the Rules & Regulations of the Lawn Tennis Association; LTA Competition Regulations including the LTA Code of Conduct, the LTA Clothing and Equipment Regulations, LTA Anti-Doping programme, LTA Disciplinary Resolution Procedures, Regulations concerning Match Fixing, Financial Speculation and Betting, The Tennis Services UK Limited Registration, Payment Conditions and Privacy Policy and the rules of the hosting venue.</p> <p>The tournament committee may alter or add to these rules in which case we will post written details on the tournament notice board and/or the tournament website. The referee shall however have general discretionary powers in interpreting any rule or regulation relating to the tournament and in situations not specifically covered by any applicable rules or regulations governing this tournament.</p>
Scoreboards	Where scoreboards are provided these must be used. As a minimum, players must update these at each change of ends. The winner of each match is responsible for resetting the scoreboard and returning the used match balls, tin (and any name cards provided), to the control desk, immediately after the end of each match.
Scheduling of Matches	<p>Match times are fixed by the referee and are NOT NEGOTIABLE. All applicants are considered available to play AT ALL TIMES throughout the published dates and times detailed under "Events".</p> <p>It is each player's responsibility to find out when they are required to play each match by checking the tournament website or telephoning the tournament (see "Contacting Us"). During the tournament, the website is updated by approximately 8:30pm with match times for the following day.</p> <p>If a player is unable to ascertain when they are required to play by any other means then they should arrive at the centre each day, prior to 9:00am and check the order of play posted on the tournament notice board.</p> <p>Any match notification emails or SMS messages are sent as a courtesy reminder ONLY. If a player fails to arrive for a match and claims that they did not receive an email, this will not be accepted as a valid reason in any circumstances.</p>

Sign-In	Players must sign in at the control table each day, in person at least 15 minutes before the scheduled time of their match. Parents, coaches and other representatives may not sign in on behalf of a player. Players who do not do this will not be considered to be present. At the discretion of the referee, matches may be called up to 15 minutes prior to their scheduled time if both/all players in a match have signed in and there is a court available.
Travel Information	<p><u>By car from London</u></p> <p>From M25 exit at junction 5 and take the A21 towards Hastings.</p> <p>Take the Southborough/Tunbridge Wells Turn off and follow the A26 towards Tunbridge Wells. Go through Southborough and continue straight along St. John's Road.</p> <p>The Sports Centre is on the right-hand side of St. John's Wood Road, after the Cross Keys Pub on the left and the Boys Grammar School on the right.</p> <p><u>Train Information (from London)</u></p> <p>Trains run from London Bridge (some services start at Cannon Street) to Tunbridge Wells.</p> <p>Journey time: between 50 & 70 minutes.</p> <p>Please check details with National Rail Enquiries for frequency and timetable information: 03457 48 49 50</p> <p>The centre is a 25-30-minute walk from Tunbridge Wells Station.</p> <p>A map showing the location of the venue is available from our website.</p>
Website	<p>The tournament website at www.tennisuk.net provides online application and payment facilities and includes up to date entry/acceptance/reserve lists. Match dates/times and draw sheets are published shortly prior to the start of the tournament and are updated during the competition on a daily basis, provided there is internet connectivity at the centre.</p> <p>Where there is a discrepancy between information published to the TennisUK website (www.tennisuk.net) and the LTA website (www.lta.org.uk) then the information shown on the TennisUK website (i.e. the site where applications are made) shall normally take precedence.</p>
Wild Cards	<p>The committee reserves the right to issue wild cards, in accordance with LTA tournament regulations, at variation to the published acceptance method. A maximum of one wild card place may be awarded for every 8 players in a draw (except where stated otherwise in LTA regulations).</p> <p>We shall not enter into any correspondence regarding wild card decisions which are made on an entirely discretionary basis.</p>
Withdrawals	<p>A player who does not wish to take part in any event and advises us prior to the published cancellation deadline shall incur no charge or penalty (see "Cancellation of Applications")</p> <p>After the published cancellation deadline, any player withdrawing from a match or an event:</p> <ol style="list-style-type: none"> (a) must notify the referee by telephone (see "Contacting Us") providing as much notice as possible (b) shall forfeit his/her entry fee (c) shall receive suspension points under the LTA's withdrawal penalty system. Appeals against penalty points should be submitted directly to the LTA and neither the referee nor the tournament organiser has any discretion over their imposition.